

HANOVER EAGLES #1406
105 PARK STREET
HANOVER, PA 17331
717-637-1406

HALL RENTAL CONTRACT

Today's Date: _____

Date of Function _____

LESSEE:

PHONE:

LESSOR: HANOVER AERIE EAGLES #1406 OF PENN TOWNSHIP,
YORK COUNTY, PA. 17331

Rental: \$200 for Member \$250 for non-Member

A nonrefundable deposit of \$100 is required at the signing of contract. (Checks to be made out to Hanover Aerie #1406 F.O.E.) In the event the check is returned for any reason, there will be a \$50 charge added to the bank charge costs.

Type of Function: (Check the appropriate box)

- | | |
|---|---|
| <input type="checkbox"/> Wedding Reception | <input type="checkbox"/> Banquet |
| <input type="checkbox"/> Family Dinner | <input type="checkbox"/> Dinner Meeting |
| <input type="checkbox"/> Birthday Party/Social Activity | <input type="checkbox"/> Other |

Final Count: (Hanover Eagles #1406 serving food)

Final count of persons to be served, the menu, serving time and head table arrangements shall be given to Manager or Pam of Hanover Aerie Eagles #1406 at least 14 (fourteen) days before function is to be held. Lessee pays for the number of people reserved. Any additional will be charged accordingly. There will be an 18% gratuity fee (on total bill) for parties catered by the Hanover Aerie Eagles #1406.

(This gratuity to be collected by the kitchen and dispersed between kitchen staff and serving staff)

Damage Clause:

Lessee is responsible for any and all damages caused by their party using Aerie property. The Lessee will be liable for repairs and/or replacement of property damaged or destroyed. The enforcement of the damage fee will be at the discretion of the Board of Trustees of Hanover Aerie Eagles #1406.

Final Payment:

Lessee agrees to pay Lessor the balance of rental on the day of function. The deposit shall be applied to the total bill. Deposit will be refunded ONLY if cancellation of function is 60 (sixty) days prior to event. Cancellation less than 60 (sixty) days prior to event shall result in a forfeiture of deposit.

Hall Rental Arrangements:

Hall Rentals shall be made with the Manager or Pam of the Aerie #1406. Contact by phone: 717-637-1406.

Hall Rental Hours:

Rental hours shall not exceed operating hours of the Hanover Aerie Eagles #1406. NO EXCEPTIONS!

1406 TO MAINTAIN LCE COMPLIANCE AND PREVENT VIOLATIONS TO THE LIQUOR CODE. ALCOHOL MUST BE SERVED BY A BARTENDER OF THE HANOVER AERIE EAGLES #1406.

The bartender will be paid a wage of \$12.00 an hour.

HANOVER AERIE EAGLES #1406 WILL NOT BE RESPONSIBLE FOR THEFT OF ANY KIND OR THE ACTIONS OF ANY PERSONS AND/OR GUEST OF LESSEE RENTING THE HALL.

LESSEE: I HAVE READ AND UNDERSTAND THAT THIS IS A LEGAL AND BINDING CONTRACT AND DO HEREBY AGREE TO THE TERMS AND PROVISIONS OF SAID CONTRACT.

LESSEE SIGNATURE	DATE
Total Cost of Contract	\$ _____
Deposit	\$ _____
Balance Due	\$ _____

Lessor: Hanover Aerie Eagles #1406
105 Park Street
Hanover, PA 17331
717-637-1406

Hanover Eagles F.O.E. #1406 Authorized Signature

Date

Hanover Aerie Eagles #1406
105 Park Street
Hanover, PA 17331
717-637-1406